



## APPLICATION FOR SEASONAL EMPLOYMENT

Please fill out the following personal information. Specific job descriptions are listed at the end of this; document if we have openings for more than one job, make sure you select the job(s) you're applying for. All employment and promotional decisions at Painters are based solely on valid job requirements, and will be made in accordance with principles of Equal Employment Opportunity.

### APPLICANT INFORMATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*first M.I. last*

Address: \_\_\_\_\_  
*street address*  
\_\_\_\_\_  
*city state zip*

Phone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

**circle one**

Have you worked for us before? Y or N

Are you authorized to work in the U.S.? Y or N (In compliance with Federal Law, all persons hired will be required to verify identity and eligibility to work in the U.S. and to complete the required eligibility verification form upon hire)

What is your relationship with Painters? (Do you shop here? Did a friend tell you?)

\_\_\_\_\_

### EDUCATION

High School: \_\_\_\_\_ City/State: \_\_\_\_\_

Period enrolled: \_\_\_\_\_ Did you graduate? Y or N

College: \_\_\_\_\_ City/State: \_\_\_\_\_

Period enrolled: \_\_\_\_\_ Did you graduate? Y or N Major: \_\_\_\_\_

Other education: \_\_\_\_\_ City/State: \_\_\_\_\_

Period enrolled: \_\_\_\_\_ Did you graduate? Y or N

## WORK EXPERIENCE

*Please list your most relevant and most recent work experience below.*

### Most Relevant Job(s)

Position: \_\_\_\_\_ Company: \_\_\_\_\_ Date: \_\_\_\_\_

Description of duties: \_\_\_\_\_  
\_\_\_\_\_

### Most Recent Job(s)

Position: \_\_\_\_\_ Company: \_\_\_\_\_ Date: \_\_\_\_\_

Description of duties: \_\_\_\_\_  
\_\_\_\_\_

## REFERENCES

*Please list two professional references and one personal reference.*

### Professional Reference #1

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Best contact: \_\_\_\_\_

### Professional Reference #2

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Best contact: \_\_\_\_\_

### Personal Reference

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Best contact: \_\_\_\_\_

## DESCRIPTIONS & REQUIREMENTS OF EACH POSITION

**Seasonal Retail Floor Assistant (Job duration ~ mid March - late June, 25-40 hours/week per discussion with applicant)**

*Please only apply for this position if you can work a minimum of 25 hrs/week, Wednesday - Sunday.*

**Job Description:** Regularly load, unload and move plants from one location to another and assist customers. Periodically weed plants and occasionally stay up to 1 hour late or arrive 1/2 hour early to help with frost protection.

**Job Requirements:** Familiarity with common garden plants is required. Experience with botany or gardening via education or work experience preferred, and customer service experience is very helpful. The position requires the ability to lift up to 40lbs without assistance, to bend, lift and twist while loading and unloading plants for up to 8 hours, and to perform these duties in temperatures up to 100 degrees. Applicant must be capable of maintaining efficiency throughout varied conditions and tasks. The position also requires attention to detail and the ability to take thorough notes when given instructions. Staff at Painters need to have strong communication skills and work well as team players, as it can get hectic during our busy season. Respectful and clear communication with fellow staff and customers is essential in maintaining Painters as a positive, supportive work environment and shopping destination.

**Seasonal Cashier (Job duration March - early July, 25-40 hours/week per discussion with applicant)**

**Job Description:** Assist with running checkout counter, including answering phone calls, answering shoppers' questions, totalling carts, (requires ability to identify varying pot sizes and memorize corresponding prices), take payments, and occasionally help customers to their vehicle with cart and/or heavy pottery or load bagged soil, mulch, etc. (if unable to move heavy objects you may still apply.)

**Job Requirements:** This position requires the ability to stand on concrete for up to 8 hours, and the capacity to stay organized, efficient and calm under pressure (lines can get quite long). Excellent customer service and communication skills are a necessity. Basic math proficiency and the ability to be quick as well as accurate when totalling carts is a must. A general knowledge of common garden plants is essential. Being a 'visual learner' is helpful when identifying and memorizing the many similar pot styles. Again, it's important for checkout staff to maintain respectful and clear communication with fellow employees and customers. We work hard to maintain Painters as a positive, supportive work environment and shopping destination.

**Please state which position you are applying for:** \_\_\_\_\_

**AVAILABILITY**

Date available to start: \_\_\_\_\_

Give us an idea of your availability during our retail season (March - early July):